

Canton

Customer Service Office

Quarterly schedule
July to Sept. 2017

The Ohio Bureau of Workers' Compensation offers over 100 combined occupational safety and health classroom and online courses yearly. These courses are offered as a benefit for Ohio employers with active workers' compensation coverage and their employees at no extra charge.

This listing includes online courses and those offered at one of our training sites across the state. Thank you for your efforts to make a safe work environment.



Online courses



Accident Analysis

Avoiding Back Trauma

A Five-Step Process for Preventing Work-Related Musculoskeletal Disorders (WMSD) in your Workplace

NEW! Bloodborne Pathogens (BBP)

NEW! Construction Work in Confined Spaces

Developing a Safety Culture

Food Service Safety

Hazard Communication 2012 Basics: Labeling, Safety Data Sheets and Pictograms

Health Hazards in Construction

Industrial Hygiene Overview: Recognizing Occupational Health Hazards

Introduction to OSHA

Ladder/Stairway Safety

Office Ergonomics: Computer Workstation and Mobile Computing

OSHA Recordkeeping 101

Preventing Cuts and Lacerations

Preventing Slips/Trips/Falls

NEW! Safety and Health Management Programs

July to Sept. 2017

2017	Classroom	Day(s)
July 27	NFPA 70E and You: Insight and Implementation	1.0 Day
Aug. 14	Safety Series Workshop Module 1	0.5 Day p.m.
Aug. 29	Machine Guarding Basics	0.5 Day a.m.
Aug. 29	Lockout/Tagout and Safety-related Work Practices	0.5 Day p.m.
Sept. 6	First Aid in the Workplace	1.0 Day
Sept. 11-12	Industry Safety Elements (OSHA 10)	2.0 Days
Sept. 18-22	Basic Construction Safety (OSHA 30)	4.75 Days
Sept. 26	Behavior-based Safety Systems Half-day Workshop	0.5 Day a.m.
Sept. 26	Bloodborne Pathogens	0.5 Day p.m.

Enroll today! 

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Ohio

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Oct. to Dec. 2017

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Oct. to Dec. 2017

2017	Classroom	Day(s)
Oct. 3-4	Train the Trainer Techniques for Safety	1.5 Days
Oct. 16	Transportation-injury Prevention Tips for Truck Drivers	0.5 Day a.m.
Oct. 16	Safety Series Workshop Module 2	0.5 Day p.m.
Oct. 23-24	Scaffolding Safety	2.0 Days
Oct. 30-31	Construction Safety Elements (OSHA 10)	2.0 Days
Nov. 1	Measuring Safety Performance	1.0 Day
Nov. 7	Electrical Basics	0.5 Day a.m.
Nov. 7	Understanding and Identifying Ergonomic Risk Factors	0.5 Day p.m.
Nov. 30	First Aid in the Workplace	1.0 Day
Dec. 6	Safety for the Non-safety Professional	1.0 Day
Dec. 11	Safety Series Workshop Module 3	0.5 Day p.m.
Dec. 14	Effective Safety Teams	1.0 Day

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Jan. to March 2018

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Jan. to March 2018

2018	Classroom	Day(s)
Jan. 30	Accident Analysis Half-day Workshop	0.5 Day a.m.
Jan. 30	OSHA Recordkeeping Half-day Workshop	0.5 Day p.m.
Feb. 7	Combustible Dust Hazards: Recognition, Evaluation and Control Recommendations	1.0 Day
Feb. 12	Safety Series Workshop Module 4	0.5 Day p.m.
Feb. 13	First Aid in the Workplace	1.0 Day
Feb. 22	Noise and Hearing Conservation Half-day Workshop	0.5 Day a.m.
Feb. 22	Electrical Basics	0.5 Day p.m.
Feb. 26-27	Fall Hazards in Construction and Maintenance	2.0 Days
March 1	Controlling Workers' Compensation Costs	1.0 Day
March 12	Restaurant and Food Service Safety Workshop	0.5 Day a.m.
March 15	Tree Work Essentials: Chainsaws, Chippers and other Safety Concerns	1.0 Day
March 20	Hazardous Waste Operations and Emergency Response Awareness	0.5 Day a.m.
March 20	Thermal Stress	0.5 Day p.m.
March 22	Measuring Safety Performance	1.0 Day
March 27	Hazard Communication	1.0 Day
March 29	First Aid in the Workplace	1.0 Day

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April to June 2018

2018	Classroom	Day(s)
April 9	Safety Series Workshop Module 5	0.5 Day p.m.
April 18-19	Electrical Safety Audits	2.0 Days
April 23	Train the Trainer Techniques for Safety	1.5 Days
April 25-26	Construction Safety Elements (OSHA 10)	2.0 Days
April 30	Hazardous Waste Operations and Emergency Response Refresher	1.0 Day
May 1	Violence in the Workplace	0.5 Day a.m.
May 1	Powered Industrial Trucks: Developing a Training Program Half-day Workshop	0.5 Day p.m.
May 8	Emergency Preparedness Planning	1.0 Day
May 10	First Aid in the Workplace	1.0 Day
May 14-15	Industry Safety Elements (OSHA 10)	2.0 Days
May 17	Nonviolent Strategies for Caregivers and Other Staff Working Directly with the Public	1.0 Day
May 22	Ergonomics: Developing an Effective Process	1.0 Day
May 31	Safety for the Non-safety Professional	1.0 Day
June 5	NEW! Flammable Liquid and Gas Safety Basics	1.0 Day
June 11	Safety Series Workshop Module 6	0.5 Day p.m.
June 13	Personal Protective Equipment Selection Criteria	0.5 Day a.m.
June 13	Job Safety Analysis	0.5 Day p.m.

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Using the BWC Learning Center

How to create a new account

Note: Please confirm you do not have an existing account in the BWC Learning Center to avoid an unnecessary duplicate account. We cannot merge duplicate accounts. Please call 1-800-644-6292 or 614-995-8622 if you have forgotten your login or password information. We may make duplicate accounts inactive.

1. Go to www.bwclearningcenter.com
2. **Click** *Create New Account* at the bottom left of your screen.
3. On the next screen, enter your policy number.
4. **Click** *Next*, the system displays the *User Information screen*.
5. Please create your login ID and password (password must consist of 6 to 20 characters; the password is case sensitive); confirm password.
6. Enter your first name, last name and email address.
7. **Click** *Next* and the system will create your account. To add your phone number, address and other contact information, see the section below called: How to update your login ID, contact or profile information.

How to enroll in a class

1. Go to www.bwclearningcenter.com, or call 1-800-644-6292 or 614-995-8622.
2. Enter your Login ID and Password and **Click** *Log In*.
3. **Click** *Click here for Course Catalog*.
4. Enter a keyword for your desired class and **Click** *Search*.
5. **Click** the course title in which you would like to enroll.
6. **Click** the location for the date you wish to attend.
7. **Click** *Enroll*.
8. **Mouse Over** *My Workspace* to return to *My Homepage* or *My Calendar*.

How to print a certificate

1. Go to www.bwclearningcenter.com.
2. Enter your Login ID and Password and **Click** *Log in*.
3. **Click** on *Click here for Transcript or Certificate*.
4. In the *Content Filter* drop-down box, to ensure you can access the entire transcript page, make sure the following fields are blank: Start Date, End Date and Content Filter. **Click** *Apply*.
5. **Click** the course for which you would like a certificate.
6. **Click** *View Certificate*.
7. The system will generate a PDF document of your certificate. You can save or print the certificate.
Note: You will need to download Adobe Reader prior to clicking *View Certificate* to view the PDF document.

How to update your login ID, contact or profile information

1. Go to www.bwclearningcenter.com.
2. Enter your Login ID and Password and **Click** *Log in*.
3. **Mouse over** *My Workspace*, in the drop-down menu, **Mouse over** *My Account*.
4. To select the information you would like to update or change, **Click** *Edit Login ID*, *Edit Password*, or *Edit Profile*.
5. Edit as necessary and be sure to **Click** *Save* before exiting the page to save your changes.
6. **Click** *Return* or **Mouse Over** *My Workspace* to return to *My Homepage*.

How to cancel enrollment for a class

1. Go to www.bwclearningcenter.com.
2. Enter your Login ID and Password and **Click** *Log in*.
3. **Mouse over** *My Workspace*, in the drop-down menu, **Click** *My Transcript*.
4. In the *Content Filter* drop-down box, **Select** *All Courses* and **Click** *Apply*.
5. **Click** the title of the class to cancel your registration.
6. **Click** *Unenroll*.