



Active Shooter / Person with Gun

An active shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area, typically through the use of a firearm. Victims are selected at random; the event is unpredictable, evolves quickly and is usually over within 10-15 minutes. This is a situation that demands an immediate response from law enforcement officers to terminate the life-threatening situation.

When an Active Shooter is in your vicinity:

- **RUN**
 - Have an escape route and plan in mind (main entrance, back door, window, or stairwell).
 - Leave your belongings behind.
 - Can I get to an exit without confronting the shooter?
 - Break a window out if necessary.
 - Don't wait for others to validate your decision.
 - Do not return to the building until instructed to do so by law enforcement or security.

If you cannot exit the building:

- **HIDE**
 - Go to the nearest room or office.
 - Close, lock and barricade the door.
 - Turn the lights out.
 - Silence your cell phone.
 - Hide behind furniture or equipment.
 - Spread out in the room.
 - Keep quiet. Act as if no one is in the room.
 - DO NOT answer the door.
 - **If it is safe to do, Call 911.** Provide the following information:
 - Your name and location.
 - Location of the incident.
 - Number of shooters.
 - Description and identity of shooter(s).
- **FIGHT**
 - As a last resort and only when your life is in imminent danger, confront the shooter.
 - Do whatever it takes to neutralize the threat.
 - Disrupt the actions of or incapacitate the shooter.
 - Throw things (like books, office supplies), yell, and use improvised weapons (fire extinguisher, chair, pen, keys).

Keep a survival mindset - **I WILL SURVIVE!**

Ultimately, the choice is yours. **The only wrong action is no action.**

These incidents are unpredictable and may change rapidly. **FOLLOW POLICE INSTRUCTIONS IMMEDIATELY.**

Information source:

- Department of Defense
- Department of Homeland Security
- Wright State EAP



BEST PRACTICES FOR PERSONAL SAFETY

To maximize your personal safety, take a minute to plan and prepare for safety before leaving your home.

- √ Limit your valuables (identification and money) by carrying only what you need for the day. If you must carry large sums of money or personal items, consider placing them close to the front of your body and conceal them under clothing or in a fanny pack.
- √ Protect your laptop computers from theft by transporting them in a nondescript bag. Standard cases designed specifically for laptops clearly portray the contents, making it an easier task for the thief to spot in a crowd.
- √ Never leave your valuables unattended.
- √ When on the street, be ALERT and AWARE at all times. Keep good eye contact with the people around you. Walk with confidence and purpose. Most victims will be targeted because they appear not to be paying attention to their surroundings.
- √ A handbag or book bag with a strap should NOT be worn across the body. It should be carried under the arm and released if grabbed. This will prevent your body from being pulled to the ground in an assault.
- √ Have your cell phone easily accessible to you in case you need to call 9-1-1. Keep your cell phone fully charged at all times.
- √ It is a good practice to let another person know your itinerary for the day and your expected time of return.
- √ There is safety in numbers. Make every effort to walk with others when leaving a building or location. Walk in well traveled, well lit streets. Do not take short-cuts through parking lots or alley ways.
- √ Get to know the stores and public buildings that are along your walking routes. Build allies in the community where you live and work. You never know when you might need to call on them.
- √ Digital music players are a common target of thieves and robbers. Be wise about where you choose to use it when in public. Wearing headphones and ear buds greatly reduces your ability to hear and distracts you from potential danger.
- √ If taking public transportation, have your money or pass ready. Do not fumble with your wallet; you might draw attention to a pickpocket.
- √ Never discuss personal information (money, account numbers, etc) near strangers. There is a good chance that someone might overhear your conversation and act on the information.
- √ ATM transactions should be made inside a store or at one that is well lit and visible. Shield the keypad while you input your code. Have your card ready and do not count or display your money. Put your money in pocket or purse immediately. Take your receipt with you.
- √ Trust your instincts. If you feel uncomfortable or threatened by another person, seek help immediately. A whistle is a great device to have when you need to call attention to yourself.
- √ Protect your vehicle from theft. Always lock your doors and glove compartment. Never hide a spare key in your vehicle.
- √ Never leave valuables (GPS system, laptop computer, school equipment, cell phone, digital music player, coins, CD's, clothing, jewelry, wallet, etc.) unattended in the car, or unattended in a café or coffee shop.
- √ Whenever possible, park your vehicle in a well lit area with plenty of walking traffic.
- √ Activate your anti-theft devices(s) prior to leaving your vehicle.



PERSONAL SAFETY TIPS

Safety on the Street

- Be aware.
 - Be Assertive (Don't look or walk like a victim)
 - Trust your instincts
 - Be a concerned citizen
- Remember: Alcohol & drugs can impair judgment and make you look like an easy target.

Safety on Public Transportation

- While waiting for a bus or taxi, stand near others
- Stand in lighted areas while waiting for transportation
- Be aware of those around you on the bus. Notify the driver of anyone looking suspicious.
- Be aware of those who exit the bus with you. If you feel you're being followed, go to the nearest building and get assistance.
- Only use well-lit streets to reach your final destination.

Vehicle Safety

- Always lock your vehicle and keep windows closed.
- Remove all personal items.
- Use Anti-theft devices.
- Never leave keys in the ignition.
- Always curb the wheels.
- Park in well lighted areas.
- Be aware of your surroundings.
- Report a crime in progress at once.

Sexual Assault Prevention

If you are attacked, evaluate the situation and look for ways to escape. You may avoid rape by talking, acting crazy, or fighting back. Whatever tactic you use, act quickly and decisively to throw the attacker off guard.

After an attack:

GO TO A SAFE PLACE AND CALL THE POLICE

Preserve evidence. Don't shower or douche; blood and semen are important evidence. Don't change your clothes or disturb the scene of the crime.

Get medical care. Medical attention is vital!

Home Safety

- All doors in your home leading to the outside should have a deadbolt lock with one inch throws.
- When away at night, leave a light burning.
- Do not leave a key over a door or under a mat.
- Your garage door should have a padlock.
- When leaving on a trip:
 - Stop all deliveries.
 - Connect a light to a timer.
 - Notify the police and have a neighbor check your home periodically.
 - Have someone maintain your lawn.
- If you see a suspicious person, car, or situation, contact the police.
- NEVER leave a message on an answering machine indicating no one is home.

Apartment Safety

- Do not permit strangers to enter the building when you are leaving or entering
- Never "buzz" anyone into the building unless you know them. Refer strangers to the manager.
- Don't leave keys under mats, over doors or in mail slots. When you move in, change the cylinder of the lock.
- Women should not list their full names, only their initials at the door (e.g., M. Smith rather than Mary Smith).
- Give your apartment an occupied sound or look.
- Report suspicious strangers, sounds or action to the police immediately. Then notify the manager and neighbors.

Neighborhood Watch

Help make your neighborhood a safer, friendlier place to live. There's safety in numbers and power through working as a group. You'll get to know your neighbors better, and working with them you can create a more united community and reduce crime by implementing crime prevention techniques.