



Policy number

Policy name Actual payroll must be reported From To

Below is your non-ohio payroll report. Use it to identify your payroll reported to non-Ohio insurance carriers. Ohio law requires you to complete and file this report with BWC. The back of the report contains more information.

Your payroll segregation report is due by Aug. 31. To be timely, BWC must receive the report by the due date.

Instructions: Round payroll amount to nearest dollar. Columns continue on reverse side of this form.

Table with 2 columns: Insured state, Payroll by state. 20 rows of State name and Payroll amount.

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Blank space for reporting period

Insured state	Payroll by state
State name	Payroll amount

Insured state	Payroll by state
State name	Payroll amount

What you need to know about reporting non-Ohio payroll

As an employer operating in Ohio, you must carry workers' compensation coverage on your employees. In addition, Ohio law requires you to complete semiannual payroll reports, and send the reports to BWC with your full premium payment.

Ohio law allows employers based in Ohio who have employees temporarily working in other states to elect that state's workers' compensation coverage. You must notify BWC of your election of non-Ohio coverage and provide the payroll amounts reported to that state's carrier. Report payroll segregation by completing this form and returning it to BWC. List the total payroll reported for each state where coverage is in effect. You will only pay premium on payroll for work performed in Ohio or not covered by non-Ohio coverage.

Changes

If you wish to cancel your election to obtain non-Ohio coverage, notify BWC in writing.

If you have questions or need more information about reporting your non-ohio payroll, contact us.

- Mail:** BWC Policy Processing
30 W. Spring St. 22nd Floor
Columbus, OH 43215-2256
- Phone:** 1-800-644-6292
- Fax:** 614-719-5313
- Web site:** www.bwc.ohio.gov (Employers section)

Certification to BWC

I hereby certify the payroll reported herein is correct for the period stated. I understand that misrepresentation of payroll reported to BWC may be subject to civil, criminal and/or administrative penalties.

Policy number

Business name

Signature and title (Owner, partner or officer must sign.)

Prepared by Date