



	Employer	Policy number		
Step 4 – Communication	POA		Person responsible	Completion date
	Describe:	a) Doing now b) Improvements to be made		
a) Quarterly written and/or verbal feedback to all employees on their accident-prevention performance				
b) A process for upward communication and downward communication throughout the organization, including obtaining and responding to employee suggestions				
c) Memos, bulletin boards, staff and general meetings				
d) Feedback should include the organization's overall safety and health performance				
BWC assessment Step 4			Date	Meets
				Below