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Ohio Safety Congress & Expo

# #505 OSHA's minimum program and training requirements, Part 1

Glorianna Cooley, REM, Bill Schneider, CHMM, authorized OSHA outreach trainer and Tiffany Hastings, PHR

Thursday, March 31, 2011
2:30 to 3:30 p.m.

Ohio | Bureau of Workers' Compensation

# OSHA's Minimum Program & Training Requirements

**Part 1 – Session 505 (2:30 – 3:30pm)**
**Part 2 – Session 506 (3:45 – 4:45pm)**

**Thursday, March 31st**

## Speakers:

- Glorianna Cooley, REM
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- Tiffany Hastings, PHR
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## Safety & Health Program

- Management commitment
- Employee involvement
- Hazard recognition and control
- Safety training agenda

## Accident Analysis

- Timelines
- Documentation
- Information gathering
- Corrective action
- Follow-up

## Emergency Action Plan

- Posted Evacuation Maps
- Accountability procedures
- Weather
- Drills
- Training

## Fire Prevention Plan

- Fire extinguisher locations
- Annual inspections by service company
- Monthly inspections in-house
- Annual fire extinguisher training

## Hazard Communication Program

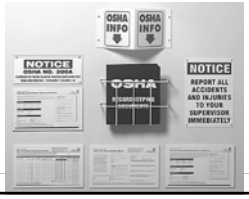
- Chemical Inventory
- Chemical Labeling
- Material Safety Data Sheets (MSDS)
- Training

## Lockout Program

- Inventory of energy sources
- Written procedures for source control
- Specific training for authorized persons
- General training for all employees
- Annual inspection of program

## Recordkeeping

- OSHA 300
- OSHA 300a - Posted Feb 1 to Apr 30
- OSHA 301
- Reviewed and signed by top company official




## Personal Protective Equipment

- Hazard assessment
- Selection
- Use (required vs. voluntary)
- Care and maintenance
- Training

## Powered Industrial Trucks

- Classroom
- Hands-on
- 3 year evaluation
- Certified by the employer

## Additional Programs

- Fall protection
- Bloodborne Pathogens
- Hearing Conservation
- Respiratory Protection
- Confined Space

## Questions or Comments?

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