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Ohio Safety Congress & Expo

**WELL AT HOME. SAFE AT WORK.**

**Session 186**  
**BWC's Drug-Free Safety Program: Taking the Mystery Out of Safety**

Rich Gaul

3:45 to 4:45 p.m. Thursday, March 29

**Ohio** Bureau of Workers' Compensation

**Learning Objectives**

- Why integrate safety and drug-free
- Key elements of an effective safety and health management process
- Overview of the safety requirements of BWC's Drug-Free Safety Program (DFSP)
- Anticipated changes to the DFSP
- Completion and effective use of the Safety Management Self-Assessment and Action Plan

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**Effective Safety and Health Management**

- Identify, control and protect business from various risks
- Risks associated with substance use/abuse
- Continuous improvement process

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**Continuous Improvement Process**

- Evaluate current systems, processes, policies, procedures
- Compare current status to desired status
- Identify improvement opportunities (Gaps)
- Develop action plan to drive improvements

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**DFSP Safety Requirements**

<p><b>Current requirements</b></p> <p><i>Safety Review</i> (DFSP-2)</p> <ul style="list-style-type: none"> <li>○ 30 days, annually</li> </ul> <p><i>Safety Action Plan</i> (DFSP-5)</p> <ul style="list-style-type: none"> <li>○ Advanced level only</li> <li>○ 60 days, annually</li> </ul> <p>Accident Analysis Training</p> <ul style="list-style-type: none"> <li>○ All supervisors</li> <li>○ 30 days, one time only</li> </ul> <p><i>Accident Report</i> (DFSP-1)</p> <ul style="list-style-type: none"> <li>○ 30 days of injury</li> </ul>	<p><b>Future requirements (7/1/12)</b></p> <p><i>Safety Management Self-Assessment</i> (SH-26)</p> <ul style="list-style-type: none"> <li>○ Application/annual report</li> </ul> <p><i>Safety Action Plan</i> (DFSP-5)</p> <ul style="list-style-type: none"> <li>○ Advanced level only</li> <li>○ 60 days, annually</li> </ul> <p>Accident Analysis Training</p> <ul style="list-style-type: none"> <li>○ All supervisors</li> <li>○ 30 days, one time only</li> </ul> <p><i>Accident Report</i> (DFSP-1)</p> <ul style="list-style-type: none"> <li>○ 30 days of injury</li> </ul>
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**Safety Management Self-Assessment**

- Assess current safety and health process
- Analyze 10 key areas of safety and hygiene process
- Consider who in organization to involve
- Be brutally honest with your assessment
- Tool for continuous improvement

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**Safety Management  
Self Assessment (SH-26)**

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**Safety Action Plan (DFSP-5)**

- o Required at the Advanced Level
- o Outline specific action steps for improvement
- o Based on results of Safety Self-Assessment
- o Do not need action steps in every section
- o Focus on areas of greatest need/impact
- o Be ambitious yet realistic
- o Focus on changes not accomplishments

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**Action Plan Details**

- o Describe the action to be taken
- o Consider resources needed to accomplish
- o Who is responsible to ensure completion
- o Target date for completion
- o What process improvements will be realized once action item is completed

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**Summary**

- o The (SH-26) will replace the current (DFSP-2) (completed during application or annual renewal)
- o Complete assessment honestly
- o Develop action plan focused on safety system improvements
- o Monitor progress of all action items
- o Continuous improvement process
- o Use BWC resources for assistance

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**Questions?**

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