

**ADDENDUM TO REQUEST FOR PROPOSAL #B06014  
FOR OCCUPATIONAL SAFETY & HEALTH WEB COURSES  
CREATED FOR THE DIVISION OF SAFETY & HYGIENE TRAINING CENTER  
Issued February 15, 2006**

**Date of Addendum: February 22, 2006**

The following three sections of the February 15, 2006 RFP for OCCUPATIONAL SAFETY & HEALTH WEB COURSES CREATED FOR THE DIVISION OF SAFETY & HYGIENE TRAINING CENTER shall be modified:

1. In Section 2.0, the Calendar of Events shall be modified to replace the dates for the Mandatory Letter of Intent, the submission of questions, and the posting of answers to allow for additional time. The following provision shall replace the provision in the RFP:

RFP issued	February 15, 2006
Mandatory Letter of Intent due to DSH Training Center	<b>2:00 pm February 28, 2006</b>
Questions submitted with Letter of Intent	<b>2:00 pm Feb. 28, 2006</b>
Answers to all questions posted	<b>No later than 4:45 March 2, 2006</b>
Proposals due and opened	2:00 pm March 9, 2006
Vendors may be scheduled to interview with selection committee, if needed	March 17, 2006
Vendor is selected	March 31, 2006
Contract is signed, content is ready, first meeting is scheduled	No later than April 30, 2006
Definition/Design/Development of two courses	May through July
Testing, integration into BWC Learning Center (Learning Management System)	No later than August 31, 2006
Two new web courses available to Ohio workers	Sept. 1, 2006

2. In Section 3.1, the fax number was incorrect and shall be replaced with (614) 728-6454. Because of this problem, the deadline for submitting letters of intent and questions shall be extended to February 28, 2006. The following provision shall replace the provision in the RFP:

**3.1 MANDATORY PRE-SUBMISSION LETTER OF INTENT**

In order to be eligible to submit a proposal in response to this RFP, an authorized legal representative from each vendor desiring to respond to this RFP shall submit a letter indicating the intent to submit a proposal. The letter will ensure all vendors have the same information and have been provided an equitable knowledge base in the event it becomes necessary for BWC to revise this RFP. Vendors may submit the letter of intent by e-mail or fax to the following locations:

by e-mail to: [dsh\\_rfp@bwc.state.oh.us](mailto:dsh_rfp@bwc.state.oh.us)

or by fax to:

Ohio BWC DSH TC Vendor Selection Process **(614) 728-6454**

Vendors who do not submit a timely Letter of Intent are deemed ineligible to submit a proposal. Letters of Intent must be received by 2:00 p.m. on Feb. 28, 2006, and must include:

- the vendor's e-mail address or fax number
- any questions the vendor has.

3. In Section 3.2, the date for answers to be posted shall be replaced with March 2, 2006. The following provision shall replace the provision in the RFP.

**3.2 QUESTIONS**

Questions must be received by BWC by 2:00 p.m. on **Feb. 28, 2006**, in writing with the Letter of Intent, by e-mail or fax (see above for e-mail address, fax number).

BWC will respond to any or all questions by posting answers on the BWC website no later than **March 2, 2006** at 4:45 pm; however, these answers will not change the RFP. Changes to the RFP are made only in a written addendum issued by BWC. (See Section 3.5, Changes to the Proposal)