

**ADDENDUM TO REQUEST FOR PROPOSAL  
FOR HOSPITAL BILL CREDIT BALANCE RECOVERY B06009  
Issued January 13, 2006**

**Date of Addendum: January 23, 2006**

The following four modifications shall be made to the January 13, 2006 RFP for Hospital Bill Credit Balance Recovery:

1. In Section 2.0, the date for the deadline for submission of questions shall be replaced with February 3, 2006. (See bold type changes in the provision below.) The following provision shall replace the provision in the RFP:

**2.0 CALENDAR OF EVENTS**

The following time frames have been established:

*Dates:*

<i>RFP issued</i>	<i>January 13, 2006</i>
<i>Question submission begins</i>	<i>January 14, 2006</i>
<i>Question submission ends</i>	<i>January 20, 2006</i>
<i>Mandatory Letter of Intent.</i>	<i>January 27, 2006</i>
<i>Deadline for submission of questions at 5:00 PM ET.</i>	<b>February 3, 2006</b>
<i>Proposals due and opened at 2:00 PM ET.</i>	<i>February 9, 2006</i>
<i>Oral Presentations</i>	<i>February 23, 2006</i>
<i>Project begins (estimated)</i>	<i>March 13, 2006</i>

2. In Section 3.2, the date for the deadline for submission of questions shall be replaced with February 3, 2006, and other modifications shall be made to clarify the question-and-answer process. (See bold type changes in the provision below.) The following provision shall replace the provision in the RFP:

**3.2 QUESTIONS**

Questions must be received by BWC through e-mail by *5:00 PM Eastern Time* on **February 3, 2006.**

**BWC will post a question and answer (Q&A) document to its Web site beginning January 17, 2006. The Q&A document will be available from a link at the following URL:**

**<http://www.ohiobwc.com/bwcccommon/services/RFP/RFPDetails.asp>.**

**The Q&A document will be updated as often as once a day through February 5, 2006 as new questions are received and answered.**

**Questions must be submitted via e-mail to:** [CreditBalanceRFP@bwc.state.oh.us](mailto:CreditBalanceRFP@bwc.state.oh.us) ; however, no response by BWC officially modifies the RFP in any way except in a written addendum issued by BWC. BWC responses to all questions will be supplied via e-mail to all vendors who submitted timely letters of intent.

3. The first paragraph of Section 6.5 shall be modified to change the guaranteed savings calculations from quarterly to annual. (See bold type changes in the provision below.) The following provision shall replace the provision in the RFP:

The Vendor shall provide calculations of expected gross savings based on data referenced in section 5.3. The vendor shall also identify the net guaranteed savings percentage that it will guarantee for the term of the contract. If awarded the contract, the vendor will be expected to make up any shortfall in returned savings to BWC versus the net guaranteed savings percentage out of the vendor's fee up to the total amount of fees on **an annual** basis during the term of the contract.

4. The draft contract of the RFP shall be replaced with the attached version of the draft contract, changed to reflect annual, not quarterly, calculations of net guaranteed savings, and correcting incorrect references to "Invitation to Bid" and "Bid":

**AGREEMENT**  
**Between**  
**OHIO BUREAU OF WORKERS' COMPENSATION**  
**And**  
**NAME OF SELECTED VENDOR**

This is an Agreement by and between NAME OF SELECTED VENDOR, (hereinafter referred to as the "Vendor"), having offices at ADDRESS OF SELECTED VENDOR, and the State of Ohio, Bureau of Workers' Compensation (hereinafter referred to as the "Bureau"), having offices at 30 W. Spring Street, Columbus, Ohio 43215-2256, entered into the day, month and year set out below.

**Whereas**, the Bureau issued a Request for Proposals ("RFP") # B06009 for Hospital Bill Credit Balance Recovery, and the Vendor submitted the best responsive and responsible response to the Request for Proposals;

**Now, therefore**, the parties hereto mutually agree to perform the contract in accordance with the Request for Proposals and the Vendor's Proposal, which are hereby incorporated by reference as if fully rewritten herein. Furthermore the parties agree that if there is any conflict between the Request for Proposals and the Vendor's Proposal, the Request for Proposals controls.

**CONDITIONS PRECEDENT.** The parties agree that as a condition precedent, any applicable approvals of the Office of Budget and Management must be given before obligations under this Agreement commence.

**FEES.** The parties agree that the Bureau shall pay monthly invoices based on the vendor's proposal fee of X percent (X%) of gross savings recovered under this Agreement; however, on an annual basis, the Bureau shall deduct from the vendor's fee any difference between the product of one fourth (1/4) of the proposal's Gross Savings based on the Bureau's FY 2005 paid amount to hospitals (\$Y.00) multiplied by the proposal's Guaranteed Savings Percentage (Z%), and the actual recoveries before reduction for the vendor's fee for the immediately preceding twelve (12) months.

**TERM.** The parties agree that all services promised to be performed pursuant to this Agreement shall commence on March 13, 2006, contingent upon compliance with any and all conditions precedent as provided for herein, and shall be completed no later than March 12, 2007, unless renewed in accordance with the terms and conditions of the RFP for a period not to exceed four (4) years from March 13, 2006.

**In witness whereof**, the parties hereunto affix their signatures this \_\_\_\_\_ day of \_\_\_\_\_, 2006.

**NAME OF SELECTED VENDOR**

TAX ID # \_\_\_\_\_

Risk # \_\_\_\_\_

\_\_\_\_\_  
Printed Name \_\_\_\_\_

\_\_\_\_\_  
Printed Title \_\_\_\_\_

**STATE OF OHIO, BUREAU OF  
WORKERS' COMPENSATION**

\_\_\_\_\_  
William E. Mabe, Administrator/CEO

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Date