

From: Ohio Bureau of Workers' Compensation

Sent: Monday, November 25, 2019

Subject: SI eNews - November 2019



SI Newsletter

Smart Pay Credit for Guaranty Fund Assessments

The Self-Insured Department is proposing a rule change to allow a credit for Self-Insured Employer Guaranty Fund (SIEGF) assessments. The change would offer certain self-insuring employers a one-time credit on the SIEGF assessment. To qualify,

1. Pay assessments - Click **Make payment** button under Account balance
2. Upload SI-40 backup report - Click **SI-40 backup** button under Annual report of paid compensation
3. Enroll in eNotices - Click the **Enroll** button under Electronic notification

you need an active policy and to:

- Pay your assessments online and on time.
- Enroll in our electronic notice offering.

You can do both of these things from your SI Policy page after you sign in to our website.

SI policy dashboard SI policy

<h3>Company information</h3> <p>Policy number Update</p> <p>Additional insureds</p> <p>CINCINNATI OH 45202 Phone 513- Email: -</p> <p>BWC account representative Phone number N/A Email address</p>	<h3>Account balance</h3> <p>Current balance \$0.00 Make payment</p> <p>View invoice</p> <p>Note: Total balance may differ from the amount on your last invoice due to transactions occurring since the invoice date.</p>																
<h3>Coverage status</h3> <p>Current policy status Active - Renewal Current policy year 01/01/2019 - 01/01/2020</p> <p>Reprint certificate</p> <p>Request to cancel</p> <p>Coverage history</p>	<h3>Invoice detail</h3> <p>In addition to directly paying all compensation and medical costs, self-insuring employers pay semi-annual assessments to BWC based on the percentage of their reported claim payments.</p> <p>Assessment rates</p> <p>Assessment detail history</p> <p>DWRF detail</p>																
<h3>Policy renewal</h3> <p>Required documentation with annual renewal:</p> <ul style="list-style-type: none"> • Updated financial statements. • Excess insurance declarations page. <p>Initiate renewal</p> <p>Upload documents</p>	<h3>Annual report of paid compensation</h3> <p>SI employers must annually report all compensation payments made from Jan. 1 to Dec. 31. SI employers must submit this report by the last day in February.</p> <p>SI-40 reporting or amend</p> <p>View historical reports</p> <p>SI-40 backup</p>																
<h3>Claim history</h3> <table border="1"> <thead> <tr> <th>Claim</th> <th>Type</th> <th>Date of injury</th> <th>Claim status</th> </tr> </thead> <tbody> <tr> <td></td> <td>MO</td> <td></td> <td>PENDING</td> </tr> <tr> <td></td> <td>MO</td> <td></td> <td>ALLOW</td> </tr> <tr> <td></td> <td>MO</td> <td></td> <td>HEARING</td> </tr> </tbody> </table> <p>See more »</p>	Claim	Type	Date of injury	Claim status		MO		PENDING		MO		ALLOW		MO		HEARING	<h3>Electronic notification</h3> <p>Policy notices Enrolled</p> <p>BWC is now offering you the opportunity to sign up for electronic notifications via email. This service offering allows authorized users to choose electronic delivery for certain communication from us. Users will select the type of communication they want to receive electronically and provide an email address for delivery.</p> <p>Enroll</p>
Claim	Type	Date of injury	Claim status														
	MO		PENDING														
	MO		ALLOW														
	MO		HEARING														
<h3>Additional resources</h3> <p>View a variety of information available about SI with BWC.</p> <p>Additional resources</p> <p>Get help</p>	<h3>Important dates</h3> <p>Feb. 1 - First half of assessments invoiced Feb. 28 - Assessment due date Feb. 28 - SI-40 paid compensation reporting deadline Aug. 1 - Second half of assessments invoiced Aug. 31 - Assessment due date</p>																

My Policy page for SI employers

We launched a new My policy page for self-insuring employers in July. When you sign in to our website you'll land on a new dashboard (See image above.) with direct access to several service offerings and other helpful information directly related to your policy. When you complete your annual renewal, you can upload your audited financial reports and excess carrier information. You also can upload the required [SI-40 backup report](#) when submitting your annual [Report of Paid Compensation and Case Reserves \(SI-40\)](#) at the beginning of 2020.

Updates to SI-6 and new form created, SI-6S

We have updated the [Initial Application by Employer for Authority to Pay Compensation Etc. Directly \(SI-6\)](#) to include more relevant information to help us determine an employer's eligibility for self-insurance.

We also created the [Application to Add a Subsidiary to an Existing Self-Insured Policy \(SI-6S\)](#), which will streamline adding a subsidiary to existing self-insured policies. In the past, the SI-6 was used for both applying for self-insurance and adding a subsidiary to an existing self-insuring policy. We developed the SI-6S to require only information needed to add a subsidiary to an existing SI policy.

You can download and print both these forms from our website. So, you must fill them out and email them to the [BWC self-insured department](#).

We're working toward making both forms available for online submission. We'll keep you informed about that effort as it moves along.

Request eNotices: Receive invoices and other updates electronically

You can sign up for electronic notifications from your SI policy page on our website. Once you sign in to our website, click the **Enroll button** under Electronic notifications. **Enroll now.**

This allows authorized users to choose electronic delivery for certain communication from us. While the invoice is the only business communication type available now, we'll add other types in the future.

Users can also choose to receive updates like e-newsletters, event invites, or policy notices. Our updates include two monthly electronic newsletters: BWC eNews and Provider eNews.

Note: Only the primary e-account holder can request to receive policy notices electronically. We'll email policy notices **only** to the email address for the primary e-account holder. If you choose to change the email address to receive the policy notices, you'll also change the email address tied to the primary e-account.

Enrollment is not complete until you confirm the email address. We'll email a verification code to the address you provided. Enter that code within 15 minutes to complete the process.

If you do not enter the code within 15 minutes, you must start over.

Report of Paid Compensation and Case Reserves (SI-40) due Feb. 28, 2020

You must report your 2019 compensation totals on the SI-40 by Feb. 28. Complete the report [online](#). You can also access the form from your SI policy page. You also must report aggregate reserves, recoveries for subrogation and overturned claims, the number of reported claims for the calendar year, current active claims, and the number of employees.

For complete instructions on how to complete the SI-40, including submitting an SI-40 backup report, use the [instructions sheet](#).

Self-insured assessments

BWC will issue SI assessment invoices on Jan. 26, 2020, covering the period from July 1 to Dec. 31, 2019. We'll base the assessments on the 2018 reported compensation. The invoices will be available online as of Jan. 27, 2020. You can access them from your SI policy page after you sign in to our website. Assessment and DWRF details also will be accessible. We encourage you to opt in to receive an e-notification when the invoice is available, in lieu of a paper invoice.

[See assessment rates](#)

Notice: As of the July 1, 2019 period, self-insuring employers must pay assessments [online](#). Employers can request a waiver of this requirement by providing a written request with documentation demonstrating why they cannot pay assessments online. Again, outline your reasons and provide supporting documentation, or we'll deny the request. Employer representatives **can** make payments online for the employer.

Remember to allow enough time for us to process and post the payment prior to the due date to avoid late payment penalties. SI employers should pay assessments using an electronic check, automated clearing house (ACH) transfer, or credit card. You can schedule electronic payments in advance to ensure the correct payment date.

Suspended Percentage of Permanent Partial applications

Prior to Sept. 29, 2017, we suspended Application for Determination of Percentage of Permanent Partial Disability or Increase of Permanent Partial Disability (C-92s) if an injured worker failed to appear for a BWC exam without notice. This has tolled the statute of limitations on these claims, which means there are many claims with C-92s pending, dating back many years.

BWC is currently contacting employers and injured workers about these claims to formally resolve the outstanding C-92. We'll ask self-insuring employers for the allowed conditions, any information relating to the original C-92, and medical records that may include diagnostic exams, narrative reports, and a First Report of Injury. Also provide any previous documentation and orders for previous percentage of permanent partial awards.

If the claim is settled, we'll simply ask for the settlement documentation.

While we recognize the claim file information may not be readily available and an employer may have considered the claim to be beyond the statute of limitations, we ask for a good faith effort to find the requested documentation.

BWC will also ask the injured worker to contact us within 30 days of receiving the current notification to schedule a new exam. If the injured worker does not respond within the time frame, we'll dismiss the C-92. Otherwise, we'll schedule a new examination and process the application.

For C-92s received after Sept. 29, 2017, we'll dismiss the application if the injured worker fails to appear for the examination without notice.

Upcoming events

[Self-insuring workshops](#) will feature a discussion of vocational rehabilitation for self-insuring employers and other agency updates.

10 a.m. to noon, Monday, Dec.
2 (Columbus – OCOSH)
Address: 13430 Yarmouth Drive,
Pickerington

10 a.m. to noon, Tuesday, Dec.
3 (Cincinnati Service Office)
Address: 135 Merchant St., Springdale

10 a.m. to noon, Monday, Dec. 9 (North
Canton Service Office)
Address: 339 E. Maple St.

10 a.m. to noon, Wednesday, Dec. 11,
2019 (Cleveland Service Office)
Address: 615 Superior Ave W.

- Jan. 26, 2020 - Assessment Invoices issued
- Feb. 28, 2020 - Assessment payments due (must use online payment method)
- Feb. 28, 2020 - SI-40 and backup detail report due



Watch the latest edition of BWCNow to find out what's happening in and around BWC

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Questions? Please call 1-800-644-6292

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