

BWC Board of Directors  
**GOVERNANCE COMMITTEE**

Wednesday, June 15, 2011, 3:00 p.m.

**William Green Building**  
30 West Spring Street, 2<sup>nd</sup> Floor (Mezzanine)  
Columbus, Ohio 43215

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Members Present: Mark Palmer  
Chan Cochran  
Nicholas Zuk  
Kenneth Haffey  
Peggy Griffith

Members Absent: None

Other Directors Present: James Matesich, Robert Smith, David Caldwell, Stephen  
Lehecka, Dewey Stokes, David Johnson

Counsel Present: Ann Shannon, Legal Counsel  
Janyce Katz, Assistant Attorney General

Staff Present: Stephen Buehrer, Administrator  
Donald Berno, Board Liaison

Scribe: Jill Whitworth

**CALL TO ORDER**

Mr. Palmer called the meeting to order at 3:12 PM and the roll call was taken. All committee members were present.

**MINUTES OF JUNE 15, 2011**

The minutes of the committee's morning meeting were approved without changes by unanimous voice vote on a motion by Mr. Haffey, seconded by Mr. Zuk.

**REVIEW/ APPROVE AGENDA**

There were no changes to the agenda. The agenda was approved by unanimous voice vote on a motion by Mr. Zuk, seconded by Mr. Haffey.

**NEW BUSINESS / ACTION ITEMS**

## **1. FY 2012 Education Plan**

Don Berno, Board Liaison, presented the FY 2012 Board Education Plan. His presentation included reference to the "FY 2011 Education Plan Report" and "FY 2012 Proposed Education Plan", both dated June 15, 2011 and incorporated by reference into the minutes.

The BWC Board of Directors is required by O.R.C. §4121.12 to develop and participate in a two-part education program for directors. This consists of orientation for new directors, and continuing education for Board members who have served more than one year. The plan does not require legislative approval, only documentation.

Mr. Berno reviewed the various required topics and number of education sessions that had been presented to the Board during FY 2011. The proposed FY 2012 curriculum was also reviewed, with a timetable for each topic. Particular mention was given to ethics, governance processes, actuarial soundness and investments. The Medical Services and Safety Committee will also include education sessions as part of initiatives regarding reducing injury severity, improving return to work metrics, and drug utilization. There were no questions from the directors.

Mr. Cochran moved that the BWC Governance Committee recommend to the Board of Directors approval of the FY 2012 Education Plan for the Board of Directors as presented here today. The motion was seconded by Ms. Griffith and approved by unanimous voice vote.

## **2. Executive Session**

Mr. Smith initially suggested that a brief overview of the Executive Session procedure and purpose be given to the new directors. Janyce Katz, Assistant Attorney General, explained that there are certain narrow exceptions to the public meeting laws, such as personnel matters, that must be held in executive session. Executive Session requires a motion, second and roll call vote. If a matter discussed in Executive Session requires a vote, the committee must come out of Executive Session before voting.

Mr. Cochran moved to recess for an Executive Session to consider personnel matters. The motion was seconded by Mr. Zuk and approved by unanimous roll call vote. The Committee entered Executive Session at 3:28 PM.

## **ADJOURNMENT**

At 4:15 pm, Mr. Cochran moved to return from Executive Session and adjourn the meeting. The motion was seconded by Mr. Haffey and approved by unanimous voice vote.