

## **4123-16-08 DATA SUBJECT'S RIGHT TO INSPECT PERSONAL INFORMATION.**

- (A) Upon the request and proper identification of any person who is the subject of personal information in a personal information system, the bureau shall:
- (1) Inform the person of any personal information in the system of which the person is the subject;
  - (2) Except as provided in paragraph (C) or (D) of this rule, permit the person, his or her legal guardian, or an attorney with a signed written authorization made by the person, or his or her guardian, to inspect all personal information in the system of which the person is the subject; and
  - (3) Inform the person about the types of uses made of the personal information, including the identity of any users usually granted access to the system.
- (B) Any person who wishes to exercise a right provided by this rule may be accompanied by another individual of the person's choice.
- (C) Upon request, medical, psychiatric or psychological information shall be disclosed to the person who is the subject of the information or to the person's legal guardian, unless a physician, psychiatrist, or psychologist determines for the agency that the disclosure of the information is likely to have an adverse effect on the person, in which case the information shall be released to a physician, psychiatrist, or psychologist who is designated by the person or by his or her legal guardian.
- (D) Upon the request of an individual who is authorized to inspect personal information, the bureau shall provide, at cost, copies of personal information the data subject is authorized to inspect that is maintained in a personal information system by the bureau.
- (E) The bureau of workers' compensation or officer or employee thereof shall not deny to any person or his or her legal guardian the person's rights to inspect and correct personal information pursuant to sections 1347.08 and 1347.09 of the Revised Code.

Effective: 10/14/02

Prior Effective Dates: 3/15/82