

**4123-16-02 Personal information systems.**

- (A) Chapter 4123-16 of the Administrative Code shall apply to all personal information systems maintained by the bureau unless exempted in paragraph (C) or (D) of this rule.
- (B) The bureau maintains a personal information system which it deposits or stores in a record center or stores in or has processed by a data center. The bureau does not maintain a personal information system belonging to another state agency, which is stored in or processed by the state data center.
- (C) The following types of personal information systems are exempted from the provisions of Chapter 1347. of the Revised Code, and Chapter 4123-16 of the Administrative Code.
  - (1) Collected archival records in the custody of or administered under the authority of the Ohio history connection:
  - (2) Published directories:
  - (3) Reference materials;
  - (4) Newsletters; or
  - (5) Routine information that is maintained for the purpose of internal office administration, the use of which would not adversely affect a person.
- (D) Personal information systems that are comprised of investigatory material compiled for law enforcement purposes are exempt from the provisions of Chapter 1347. of the Revised Code, and Chapters 123:3-1 and 4123-16 of the Administrative Code.

Effective: 5/20/18  
Prior Effective Dates: 3/15/82, 10/14/02